BERAR FINANCE LIMITED

Corporate Identity Number (CIN):U65929MH1990PLC057829
Registered Office: Avinisha Tower, Mehadia Chowk,
Dhantoli, Nagpur - 440012, Tel No. 0172-6663999,
Email: info@berarfinance.com, Website: www.berarfinance.com

NOTICE OF 1/F.Y.2020-2021 EXTRA -ORDINARY GENERAL MEETING

NOTICE is hereby given that the **1/F.Y.2020-2021 EXTRA -ORDINARY GENERAL MEETING (the EGM)** of the Shareholders of Berar Finance Limited will be held **on Monday, 13th day of April, 2020 at Registered office of the Company: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012 at 12.30 P.M.** to transact the business as mentioned in the notice sent to the shareholders individually, at their registered addresses along with the necessary annexures **(EGM Notice)** . The said EGM Notice has been sent electronically to the members (other than those who have requested for physical copy) at their email addresses as registered with the Company. Physical copies of the same have been sent to those Members who have not so registered their e-mail IDs or have requested for physical copies in the permitted mode and dispatch of the same is completed on Thursday 19th day of March, 2020.

Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the Company is providing to it's members the facility to exercise their right to vote at the **EGM** by electronic means(remote e-voting) and the business may be transacted through the e-voting services provided by Central Depository Services (India) Limited (**CDSL**). Kindly refer to the Notice of the EGM with regards to instructions for e-voting.

The e-voting on the resolutions to be passed at the said meeting shall begin on **Thursday, 9th day of April, 2020 at 9.00 A.M. and end on Sunday, 12th day of April, 2020 at 5.00 P.M.** During this period, the shareholders of the Company as on **cut –off date Monday, 6th day of April, 2020** shall only be entitled for availing the remote e-voting facility. The e-voting shall not be allowed beyond the said date and time. The facility for voting through ballot papers shall be available at the EGM. The members attending EGM who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the EGM through ballot paper. Members who have not cast their vote by remote e-voting may only cast their vote at the EGM through ballot paper. A member may participate in the EGM after exercising his right to vote through remote e-voting but shall not be entitled to vote again. The cut –off date as on which the right of voting of the members shall be reckoned is **Monday, 6th day of April, 2020**.

In case any person becomes member after the dispatch of Notice and holds shares as on cut-off date ie **Monday, 6th day of April, 2020**, he/she may obtain the login ID and password for remote e-voting by following the procedures as mentioned in the Notice of the EGM available on the Company's website www.berarfinance.com or sending a request at helpdesk.evoting@cdslindia.com or deepali.balpande@berarfinance.com. However if the member is already registered with CDSL for remote e-voting , then he/she can use his/her existing Login ID/User ID and Password for casting the vote through remote e-voting.

The Board of Directors of the Company has appointed Mr. Sunil Purushottam Zore, Practicing Company Secretary (CP No.11837), having office at "A-wing, 202, Kolshet Road, Dhokali Naka, Cosmos Nest, Thane(W)– 400 607" and at "Block No. 98, Wing III, Rajat Sankul, Baidyanath Square, Nagpur-440024" as the Scrutinizer for conducting Polling Process and E-Voting process (voting process) in a fair and transparent manner.

The EGM Notice, inter alia containing Attendance Slip and Proxy Form is available on website of the Company at the link http://www.berarfinance.com. Relevant documents referred to in the Notice shall be open for inspection at the Registered Office of the Company during normal business hours on all working days except holidays up to and including the date of the EGM.

In case any member has any queries or issues regarding e-voting, he/she may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com and can contact Mr. Rakesh Dalvi, Manager, Central Depository Services (India) Limited, 25th Floor, A Wing, Marathon Futurex, Mafatlal Mills Compound, NM Joshi Marg, Lower Parel (E), Mumbai – 400013 (Telephone : 1800225533). For any other queries regarding EGM, a member can contact Mrs. Deepali Balpande, Company Secretary of the Company at it's Registered Office : Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012 (Telephone-0712-6663999) **email id:deepali.balpande@berarfinance.com**

By order of the Board of Directors
For Berar Finance Limited
Sd/-
Deepali Balpande
(Company Secretary)

Place: Nagpur
Date: 19.03.2020